

**PERSONNEL AND TRAINING BUREAU
TRAINING DIVISION**

NOTICE
12.1.1

December 20, 2012

TO: All Concerned Sworn Personnel

FROM: Commanding Officer, Training Division

SUBJECT: 37th ANNUAL NATIONAL ORGANIZATION OF BLACK LAW
ENFORCEMENT EXECUTIVES CONFERENCE AND EXHIBITION

The 37th Annual National Organization of Black Law Enforcement Executives (NOBLE) Conference and Exhibition will be held at the David L. Lawrence Convention Center, 1000 Ft. Duquesne Boulevard, Pittsburgh, Pennsylvania, from August 3 through August 7, 2013. The Conference theme is **"Bridging the Pathway to Justice and Equality."**

The Department is sponsoring **three** employees, at the rank of lieutenant and above, regardless of ethnicity, to attend the Conference on duty. The mission of NOBLE is to ensure equity in the administration of justice in the provision of public service to all communities and to serve as the conscience of law enforcement by being committed to justice by action.

Personnel wishing to attend the Training Conference and Exhibition shall address an Intradepartmental Correspondence, Form 15.2, to the Commanding Officer, Training Division (TD), requesting to attend and participate. The Form 15.2 shall include the participant's name, serial number, current division of assignment and any compelling rationale that may help determine their suitability for selection to attend the Conference. The Form 15.2 shall be mailed or hand carried to the Training Coordination Unit (TCU), TD, mail (Stop 412).

Training Division will notify personnel who are selected to attend the Training Conference and Exhibition after selections have been made by the Office of the Chief of Staff. Training Division will complete the travel authorities for personnel who are selected to attend and participate. Personnel who wish to attend the Training Conference and Exhibition but are not selected by the Office of the Chief of Staff may still participate with prior approval from their respective command, utilizing their own funding and personal accumulated time.

The Department will not provide subsistence to personnel who attend on their own personal time. Commanding Officers shall remain mindful of deployment issues and personnel staffing issues prior to approving non-selected personnel to attend and participate in the Training Conference and Exhibition.

The deadline to submit the Intradepartmental Correspondence, Form 15.2, requesting to attend the Training Conference and Exhibition is Friday, February 22, 2013, by 1500 hours. **Due to the 60-day requirement to submit all required paperwork for approval and adequate time to register for the Conference, no late requests to attend will be accepted.**

All Concerned Sworn Personnel

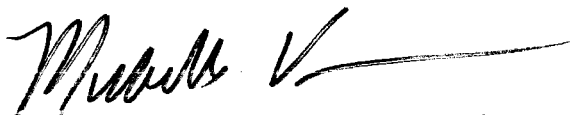
Page 2

12.1.1

For a complete overview and schedule of the events associated with this year's Training Conference and Exhibition, please visit the NOBLE website at www.noblenational.org.

If there are any additional questions, regarding this training opportunity, please contact Sergeant Jerry Chaney or Brandy Lee Jackson, TCU, TD, at (213) 485-3161.

APPROVED:



MICHELLE VEENSTRA, Captain
Commanding Officer
Training Division



STEPHEN R. JACOBS, Deputy Chief
Chief of Staff
Office of the Chief of Police